



**Minutes of the Full Governing Board of Stanford in the Vale CE Primary School
On Thursday 9 July 2026 at 7pm**

Governors are reminded about the need to send their apologies if they cannot attend a meeting

Present:	Mary Vizoso (MV) – Co-opted Governor, Co-chair Janet Warren (JW) – Foundation Governor, Co-chair Amanda Willis (AW) – Headteacher Amanda Bellerby (AB) – LA Governor Amy Curran (AC) – Parent Governor Jen Forth (JF) – Foundation Governor Ben Hutchins (BH) – Parent Governor Laura Jamison (LJ) – Staff Governor Jane Lawson-Smith (JLS) – Co-opted Governor Caroline Smith (CaS) – Co-opted Governor Elizabeth Ward (EW) – Foundation Governor
Apologies:	Charlie Ames (CA) – Parent Governor Claire Lewis (CL) – Co-opted Governor Craig Sawyer (CrS) – Parent Governor
Absent:	
Vacancies:	Co-Opted Governor
In attendance:	Kate McConaghy (KM) – Governance Professional

Item	Details	Action
1	Statutory Items 1.1 Welcome The meeting commenced at 19:00. Introductions were made to new governors. 1.2 Attendance/Absence/Apologies/Acceptance of Apologies Apologies were accepted for CA, CL, and CrS. 1.3 Quorum Declaration The meeting was quorate throughout. 1.4 Declaration of any urgent business (to be dealt with at the end of the meeting) None 1.5 Declaration of Interests AW and LJ declared interest in the budget.	
2	Previous Meeting 2.1 Approval of the minutes dated 30 April 2026 (Appendix A) Governors approved the minutes of 30 April 2026 as a true record.	

2.2 Review of Actions and Matters arising from the meeting:

All governors to read documents highlighted in SIAMS presentation	ALL	Complete
Review school website with DfE checklist	CL	Carry forward
complete church school skills audit and send to Janet	ALL	In progress
compile Church Schools Criteria skills audit	JW	Carry forward
Skills audit to be disseminated in July for review at September FGB.	KM	Complete
Send AW any comments on relevant sections of SIP and SEF	ALL	In progress
The Chair reminded governors the school is due an Ofsted inspection in 2026-2027, therefore the SIP and SEF are essential reading.		
Governors to familiarise themselves with the subject policies relevant to their monitoring roles.	ALL	In progress
Governors to review the monitoring reports that have been submitted for examples of how to evidence spirituality	ALL	Complete

3 Headteacher's Report

Including Health and Safety/Safeguarding, staff wellbeing and with reference to 2025-26 SIP/SEF.

3.1 Review and discuss Headteacher Report ([Appendix B](#)), including attendance of pupils and groups

Governors noted the extraordinary effort put into enrichment activities for pupils.

SIP

SLT explained the Inclusion register includes pupils on the SEND register plus pupils who require additional provision despite not meeting criteria for inclusion in the SEND register and those with a diagnosis but not requiring additional intervention.

Governors noted the new inclusion guidance.

SLT confirmed an inclusion strategy is due by December 2026.

Governors asked and received clarification on a few schemes, e.g. creative writing, science, and maths.

Governors queried whether SLT were encouraged by the results of the re-integration plans.

SLT confirmed dysregulation is reduced and instances of dysregulation are resolved quicker. Pupils on re-integration plans are due to attend full time come September.

General notes

Governors asked for brief updates on various enrichment activities for pupils, including a visit from a rabbi, a visit to the fire station, sporting events and Sports Day.

Governors queried SATs results.

AW informed governors these were delayed until 16 July.

Governors noted the summer fete went well and thanked those governors who were able to attend.

Governors noted the SIAMS inspection went well and congratulated the SLT, acknowledging auditors work hard to find something to improve upon.

Contextual

Governors asked about Reception numbers for September.

AW confirmed Reception intake is full.

Governors asked for clarification on “notifiable incidents”.

AW clarified this is an indecent where an adult is hurt by a child.

Governors acknowledged the number of young carers on roll and that EHCPs had doubled over the course of the year.

Governors queried the likelihood of EHCPs for 2026-2027.

SLT confirmed the preschool have already put in for one EHCP.

Assessment (Appendix C)

Governors noted Reception pupils had done well, especially considering the number of EHCPs in the cohort.

SLT agreed, the trends are going in the right direction, and data is nearly back to 2018 levels.

AW highlighted the Year 1 data had improved since autumn. Writing had the lowest score; the school is looking at a new approach to writing.

AW noted Year 2 writing also requires work, so the English lead will be moving to Year 2.

Current Year 3 will have two Teaching Assistants in the classroom, after a year of having only one. AW informed governors the Inclusion Manager spends a lot of her time with Year 3.

AW reviewed challenges and needs in Year 4 and Year 5 classrooms. The Year 4 teacher has worked very hard and there is evidence of the relational practice at work. Though writing remains low, the pupils have changed a lot in the last two terms.

The Year 6 teacher assessment data is positive considering some of the challenges.

	<u>Racial/Bullying/etc</u> Governors asked for clarification of trends in incidents. SLT explained the staff are using CPOMS more effectively, which can make the data appear as if it isn't improving, but they believe it is. Additionally, the school now has more TA's, are supporting the pupils with a more positive mindset, and are training peer mediators in Year 4. <u>Health & Safety</u> Governors requested an update on how the HSCLW was managing her workload. SLT confirmed she is up to date with relational plans, but SLT would like her to review these with the families every term. SLT's workload is lightened and relationships with parents in the community are strengthening which is a real asset. <u>Complaints</u> Governors noted complaints about the handling of behaviour incidents and the speed of cars on and around premises.	
4	Budget Update 4.1 Monitor the budget (Appendix D) Governors queried what impact the teacher pay rise would have on the budget. The school's finance officer had not had the chance to review this. Governors asked what impact the loss of Sport Premium funding would have on the budget. All PE funding will be put toward Paul Chadwick, Lead Practitioner for Primary PE at Cambrian Learning Trust. Swimming costs about £1k per class, not including travel costs. The school currently receives approximately £460 per class toward costs. Governors discussed raising swimming fees and implications for the budget. Governors agreed to increase swimming fees from £20 for 5 sessions to £25 for 5 sessions. Governors discussed enrichment expenses already covered by Friends of Stanford School (FOSS). Governors suggested parents be informed that the rise in swimming fees is due to cuts in funding and that the school have not increased swimming fees for 16 years. AW reviewed some minor variances, assuring governors these had not affected projections.	
5	Policies 5.1 Review child protection (safeguarding) policy and procedures for this year to ensure they are fit for purpose Governors agreed to carry this item forward.	

	5.2 Policies for FGB approval (Appendix E) • Code of Conduct – Staff • E-Safety Use Agreement • Home School Agreement • Communication Policy • Restrictive Interventions • Allergy and Anaphylaxis Policy AW informed governors of changes due to Benedict's Law and Martyn's Law. The Communication Policy is new and will support parents to contact the right person. The Restrictive Interventions policy replaces the Positive Handling policy. Governors approved all policies. 5.3 Policies for FGB information only • None	
6	Documents 6.1 Receive report on progress in implementing the accessibility plan Access Plan 2025-28 (Appendix F) Success criteria that have been completed or are being worked toward have been highlighted. 6.2 Review progress towards the school's agreed equality objectives Stanford's Equality Objectives are due for renewal January 2027. Equality information had been updated on the Equality Policy (Appendix G). Action: Update Inclusion link governor details on Equality Policy. 6.3 Ensure details of PP and PE Sport Premium spending is published on the website* PE Sport premium funding report (Appendix H) AW noted this would be the last PE Sport Premium report going forward. SLT reviewed the Pupil Premium Strategy Statement 2025-2026 with governors (Appendix I), noting that the grouping of data by term makes improvements in reading, writing, and maths throughout the year clear. Governors acknowledged the report was comprehensive. SLT overviewed the Pupil Premium Strategy 2026-2027 with governors, noting the proportion of PP children on register has increased and does not account for Reception pupils. Governors acknowledged this was an enormous amount of work given the number of PP pupils. 6.4 Approve and publish the SEND Information Report* SLT noted there had not been many changes to the SEND Information Report (Appendix J), highlighting this may become part of the Inclusion Strategy. Governors approved the SEND Information Report.	AW

	6.5 Approve and publish the annual school public sector equality duty statement* (Appendix K) Governors approved the annual school public sector equality duty statement. 6.6 Review the behaviour principles written statement Governors expressed satisfaction that the policy reflects the principles. SLT highlighted that the EYFS visit (Appendix L) noted the safeguarding lead was not indicated on arrival. Staff on the door have now been briefed on what to say.	
7 Good Governance	7.1 Review the school's vision and values Governors agreed the school's vision and values are to remain. 7.2 Review the Church Schools skills audit Action: Governors to complete Church Schools Skills audit and send to JW. 7.3 Conduct a Governor Skills Audit Action: Governors to complete NGA Skills Audit and send to JW. 7.4 Review subject roles Art – AC Computing – BH DT - AC French – CrS Inclusion - CA Maths - CrS 7.5 Assign a sustainability lead governor CrS agreed to lead on Sustainability. 7.6 Appoint governors to conduct Head's appraisal - Panel: MV, JW, CL Action: Contact the external adviser for availability. Action: Contact CL about capacity to sit on panel. 7.7 Evaluate the impact of the board over the last academic year JW included summaries of the board's impact on GH (Appendices M & N). 7.8 Succession, vacancies and training: - Vacancies: 2 x Co-opted - Terms ending soon: - JLS, Co-Opted, 27/09/2026, not continuing - CL, Co-Opted, 21/09/2026, has confirmed another term	Governors Governors AW JW

	○ JW, Foundation, 11/3/2027, has confirmed another term • Training: ○ CL, Safer Recruitment, overdue ○ EW, Safeguarding Level 3, due Oct 2026 ○ BH, statutory training - Prevent and Safeguarding Level 2, required ○ ALL, KCSiE, due September 2026 • DBS ○ AC & BH ▪ Applications in progress 7.9 Ensure school's website and GIAS are up to date • AG and JLS to be removed from website and moved to 'historical' on GIAS.	
8	Delegated items 8.1 Review governor monitoring reports • EYFS • Maths • SEND MV highlighted these reports were available on GH and governors should read them if they had not already.	
9	Sustainability Action Plan update SLT noted the Climate Action Plan 2026 (Appendix O) was available on GH. Income from the solar panels is expected to reach the school account in around three months, although they should generate income over the summer.	
10	Any Other Business Governors thanked JLS for her years of service as SEND governor.	
11	2026-27 FGB meeting dates 10 September 2026 7PM 22 October 2026 8PM 4 February 2027 8PM 29 April 2027 8 PM 8 July 2027 7PM	
12	Close of meeting The meeting concluded at 20:30.	

Appendices (documents and reports discussed)

Agenda Item	Appendix	Name
2.1	A	Stanford FGB Minutes 30 APR 2026 (3)
3.1	B	Headteachers Report June 2026
3.1	C	Data Analysis July 2026
4.1	D	P3 budget monitoring 26-27
5.2	E	Policies [folder]: Code of Conduct – Staff, E-Safety Use Agreement, Home School Agreement, Communication Policy, Restrictive Interventions, Allergy and Anaphylaxis Policy
6.1	F	Access Plan SITV 2025-28
6.2	G	SITV Equality Policy
6.3	H	PE sports premium funding 2025-26 Summer term 2025-26
6.3	I	PP Strategy Statement SITV (2025 - 2026) evaluated Summer 2026
6.4	J	SEND Info Report 2026
6.5	K	Equality Duty Statement
6.6	L	20260514 Stanford in The Vale Primary NOC SH
7.7	M	How Governors Impacted the SIP and Improved Pupils 2025 - 2026
7.7	N	SEF leadership and Management 2026
9	O	Climate Action Plan 2026

Summary of decisions

Agenda Item	Decision
4.1	Governors agreed to increase swimming fees from £20 for 5 sessions to £25 for 5 sessions.
5.2	Governors approved all policies.
6.4	Governors approved the SEND Information Report.
6.5	Governors approved the annual school public sector equality duty statement.

Summary of action items

Agenda Item	Action	Owner	Deadline
6.2	Update Inclusion link governor details on Equality Policy.	AW	ASAP
7.2	Governors to complete Church Schools Skills audit and send to JW.	Governors	ASAP
7.3	Governors to complete NGA Skills Audit and send to JW.	Governors	2/9/2026
7.6	Contact the external adviser for availability (appraisal panel).	AW	ASAP
7.6	Contact CL about capacity to sit on panel.	JW	ASAP