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**Minutes of the Meeting of Stanford in the Vale CE Primary School
Full Governing Board held at the School
on Thursday 27th June 2019 at 7pm**

Present: Janet Warren (Foundation (Chair)) **JW** Amanda Willis (Headteacher) **AW**
Amanda Bellerby (LA) **AB** Claire Lewis (Co-opted) **CL**
Lorna Darrock (Parent) **LD** Jane Braddy (Co-opted) **JB**
Kay Adamson (Staff) **KA** Kate Konschel (Co-opted) **KK**
Angela Finn (Co-opted) **AF** Craig Goulding (Parent) **CG**
Claire Lewis (Co-opted) **CL**

Apologies: Rev Paul Eddy (Foundation) **PE** Elizabeth Robertson (Foundation) **ER**
Matthew Bullivant (Parent) **MB**

In attendance: Joanna Sanderson – **Clerk**
Mary Vizoso (Co-opted to be formally appointed) **MV**
Christine Price-Smith – **Diocesan Advisor (CP-S)**

No	Item	Action
	<p>JW welcomed everyone to the meeting at 7pm and specifically CP-S.</p> <p>Presentation about the new SIAMS document by CP-S</p> <ul style="list-style-type: none">• The school's existing report is dated 11 June 2018 and due to the change in inspection cycles the next one is due at any point through the 2022/2023 AY.• All key documentation for the inspection is held on the website www.oxford.anglican.org under SIAMS and is applicable to both primary and secondary schools so needs to be applied appropriately. These include:<ul style="list-style-type: none">○ The Church of England Vision for Education.○ Valuing All God's Children.○ Church of England Statement of Entitlement RE – Understanding Christianity Project.○ Mental Health and Wellbeing: Towards a Whole School Approach.• Following this presentation there is potential to hold Vision Review training to help produce effective vision statements.• Church schools are not "faith" schools, they are for everyone.• The vision for education is based on wisdom, hope, community and dignity.• The Evaluation Schedule for Schools and Inspectors was handed out to all Governors – this was studied and reviewed highlighting key themes and words.• Ofsted from September will be looking at Intent, Implementation and Impact. The SIAMS vision looks at Leading, Provision and Impact.• The grading has changed and the outstanding grade has gone. The grades are	

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Full Governing Board Stanford in the Vale School

No	Item	Action
	<p>now excellent, good, requires improvement, or ineffective.</p> <ul style="list-style-type: none"> The guidance has descriptors to help schools achieve a “good” rating, it is now up to the school to view the “good” descriptor requirements but show how they exceed these to be classed as excellent. An example provided was from a school which had a buddy system for In Year (IY) admissions and extended that to new parents IY and achieved “excellent”. Previous inspections were based on 3 core questions, now there are 7 strands but only 1 question and previous ratings cannot be guaranteed to be retained with the new schedule. Every school should review their vision every 3-6 years, and they should include a strap line; the actual statement should be no more than 50 words. The previous report should now be reviewed and reflected upon as to how is it monitored, self-evaluated, and the evidence of impact. Pupil interviews are powerful as is speaking to staff. <p>The next step is to review the Vision Statement and AW will arrange a follow up meeting to discuss further possibly in November or September at the BBQ.</p> <p>CP-S left at 8.05pm</p>	<p style="text-align: center;">AW</p>
<p>1</p> <p>1.1</p> <p>1.2</p> <p>1.3</p> <p>1.4</p> <p>1.5</p>	<p>Statutory items</p> <p>Welcome JW welcomed everyone to the meeting at 8.05pm and especially MV.</p> <p>Attendance/absences/apologies /acceptance of apologies Apologies had been received and accepted from PE, MB and ER. KK had advised she would be arriving at 8pm.</p> <p>Quorum declaration The meeting was quorate throughout.</p> <p>Declaration of any urgent business None</p> <p>Declarations of interests AW, KK and KA regarding the budget.</p>	
<p>2</p> <p>2.1</p> <p>2.2</p>	<p>Previous meeting</p> <p>Adoption of the minutes of the meeting held on 29th April 2019 The Chair signed the minutes and they were retained for filing in the school.</p> <p>Review of actions and matters arising from the meeting <i>All other items are either complete or being dealt with elsewhere on the agenda.</i> iPad for signing off – This is now in operation and thought to be working well. A question was asked as to what happens with regards to the photos which were taken of individuals. KK is to double check the photos aren’t stored on the system. The hard copies are given to the individuals to take away. Budget sign off – completed Travel plan – completed, AW has amended the date from Dec 2019 to Dec 2018 as required. JW to speak to the Parish Council but also to go direct to Highways. JW to forward authorisation from the diocese about her Governor term to the Clerk.</p>	<p style="text-align: center;">KK</p> <p style="text-align: center;">JW JW</p>
<p>3</p>	<p>Correspondence None.</p>	

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4	<p>Headteacher's Report including H&S and Governors Responsibilities (with reference to SIP/SEF) <i>The Head Teacher's report was circulated via GovernorHub prior to the meeting.</i> Points discussed by the FGB: SIP 1:5 – All governors were thanked for coming in and reviewing their areas over the year. SIP 1:10 – 3-4 Attendance letters have been sent with no recourse from parents. The gate is now closed slightly earlier which has helped with lateness. Swimming with Foundation went very well and helped to assess confidence and to also observe the children at that time. The Make me Smile project was aimed at and delivered to Y6, who in turn passed it on to Y3. This Y6 didn't have any worries; while this is very good, reflection is needed to see whether it may be more beneficial to hold the exercise in the Autumn term when follow up work can be completed. It was noted what a great job Becky does in preparation for the SATS, the children were all relaxed and seem ready for FCC. Comments were received regarding how well behaved the children were at the cycle race where they waited for over an hour for the cyclists to pass by. Congratulations were passed to Kay and all staff involved in the Artsmark Award. Congratulations were also passed on for achieving 5* for food hygiene, managed by OCC. Attendance figures are affected by medical appointments. It was suggested that a reminder should go out in the newsletter that regular appointments should be made out of school hours. Katy Watkin has been appointed to replace Debbie.</p> <p><i>Headline data was handed round at the meeting.</i> In Foundation - Good Level of Development (GLD) is lower, while the Average Point Score is higher than last year. Phonics for Y1 is higher than ever. Y2 were at 90% pass but this is lower than last time. KS1 results are also lower than last year with GLD at the end of Reception being lower than last year but above the national average. Maths is lower and AW is going to look into this further. Greater depth is lower than both the school and national average last year. These KS1 results are as expected due to the Reception figures the previous year Y6 writing is up on last year, Greater depth remains the same as last year. SATS results come out at the beginning of July.</p>	AW
5	<p>School Budget 2019/20 (for approval) <i>The draft Budget was circulated via GovernorHub prior to the meeting.</i> Income b/f is higher than expected at £72k, P13 adjustments are still outstanding. SEN funding was more than expected but some will be lost when a child moves on. Breakfast club is thriving with between 30-60 pupils, and after school clubs are also doing very well, thriving and generating income. £2.7k is in towards school trips and the final payment has been made for PGL. KK is working with PPC to finalise 2 grants with them – 1 for a specific project for the trim trail, then for a potential rolling grant for £3-4k pa for smaller projects. Teaching costs will change slightly but remain as expected. If not used within 2 years, the money paid into the Apprenticeship levy is lost, but there is little available through OCC. KK is keen to complete an apprenticeship but unable to</p>	

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	AW and CG have updated this. The Green flag application has gone in and now awaiting a visit. Pupils took part in healthy eating week, and walk to school.	
11	<p>Neighbourhood Plan and School Expansion Plan Update</p> <p>Plans are in for next phase of 175+ houses on the main road. When the next phase goes through there may be an impact but as yet there is nothing to report.</p>	
12	<p>Pre School Update</p> <p>Nothing to report.</p>	
13	<p>Any Other Urgent Business</p> <p>Siting of a defibrillator on the school wall</p> <p>The Parish Council have asked if the school would site the defibrillator on the premises rather than at the Coop. While it can't go on the conservation part of the building, the FGB agreed for the siting but exact location is to be determined.</p> <p>Open Evening rota – Thursday 11th July</p> <p>Governors agreed to do 1/2 hour stints between 5.30-7pm. CL and JB 5.30 – 6pm; LD and CG 6-6.30pm and JW and AB 6.30-7pm. AB to coordinate.</p> <p>Help at School Fete – Saturday 13th July</p> <p>CG and KK volunteered from 2pm; AB from 3pm JW will be around, all other volunteers to JW.</p> <p>Thank you lunch – Thursday 11th July</p> <p>Most replies are in.</p> <p>Governor staff BBQ</p> <p>This could take place in September in conjunction with the SIAMS Vision Twilight meeting. AW and JW to decide.</p>	<p>All</p> <p>AW/JW</p>
14	<p>Governor Vacancies</p> <p>End dates for FGB terms of office</p> <p>JW (11 Mar) to continue for one more term as confirmed by the Diocese.</p> <p>JB (31 Aug) happy to continue.</p> <p>AF (31 Aug) will stand down.</p> <p>KK (31 Aug) happy to continue.</p> <p>The parent Governor vacancy will be advertised in September.</p> <p>Caryl Oliver, a potential new Co-opted Governor's details (to replace AF) were circulated prior to the meeting on GovernorHub, Clerk to send paperwork out and invite her to the September meeting.</p> <p>Committee gaps are to be reviewed in September.</p>	<p>Clerk</p>
15	<p>Clerk's Items</p> <ul style="list-style-type: none"> • The report following the review being led by Edward Timpson regarding exclusions is now out, therefore any training will be updated accordingly. • The Governance handbook was reissued in March 2019, the changes are summarised on pages 6-8 of the document. • The Education Endowment Foundation (EEF) have a guide to becoming an evidence-informed governor which is framed around 3 questions: How well are pupils achieving; How effectively is your school spending its money; How does your school support effective teaching and learning. 	

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