Headteacher:
Mrs A.J. Willis

Stanford in the Vale CE Primary School

High Street

Stanford in the Vale

Faringdon
Oxfordshire
SN7 8LH

Telephone: 01367 710474 Fax: 01367 718429

E-mail: headteacher.3240@stanford.oxon.sch.uk

Website: www.stanford.oxon.sch.uk

Minutes of the Meeting of Stanford in the Vale CE Primary School Full Governing Body held at the School on Thursday 23 June 2016 at 7:00pm

Present:

Janet Warren (JW) –Foundation (Chair) Jane Braddy (JB) – Co-opted(Vice Chair) Angela Finn (AF) – Co-opted Jodi Stenzhorn (JS)– Co-opted Kate Konschel (KK) – Co-opted Anne Beveridge (AB)-Foundation Alistair Thirkettle (AT) - Parent Claire Lewis (CL) - Parent Mike Stene (MS) – Parent (arrived at 8pm) Amanda Bellerby (ABell) – LA Amanda Willis (AW) - Headteacher Kay Adamson (KA) – Staff

Apologies:

Karla Jaegar (KJ) - Parent Rev Paul Eddy (PE) –Foundation Nona Lewis (NL) – Co-opted

In attendance:

Jan Walker (JWa) - Clerk

The meeting started at 7:05 pm

		ACTION
	Chair welcomed Anne Beveridge who was the new foundation governor. Governors introduced themselves to AB. Chair advised governors that Karla Jaegar the newly appointed parent governor had advised AW that she was now unable to take this position and had resigned. AW advised that parent elections would now not take place until the new term.	
1.	Apologies Apologies were received and accepted from those listed above. The meeting was quorate	
2.	Declarations of Interest No interests were declared.	
3.	Minutes of last meeting (5 May 2016) The minutes were agreed and signed as a true and accurate record of the meeting. Signed minutes passed to KK for filing at the School.	
4.	 Matters Arising Safeguarding on agenda Teachers Pension – AW has sent an enquiry DBS – none outstanding 	
	 Academy update – JW will organise for representatives of various academy options to come and speak to governors next term on 22 September at 	JW

Signed		Dated	
Minutes 23 June 2016	Stanford in the Vale	School	Page 1 of 4

		ACTION
	 7:00pm, FGB meeting will start at 6:30pm followed by the academy meeting. JW will send a list of the questions discussed at the last meeting. 20mph signs – Governors suggested the signs or flashing warning signs should be situated on the wall next to the school and next to Huntersfield turning by Church path. JW will take this back to the Parish Council, it was suggested that it may be possible to approach Public Services Charity for funding for flashing signs. 	JW
5.	Headteachers Report/School Improvement Plan	
	The report had been circulated prior to the meeting. Points in report highlighted by Chair:	
	 Chair asked what SFA stood for, AW advised South Finance Application. Gardening club had worked on tubs in the village – governors wished to thank the club. 	
	 JW and AW attended partnership meeting with all schools in the area that are not an academy and governors are all keen to work together, JW to arrange for Chairs to meet. Inset planning taking place 	
	 Rachel, Assistant Head, running Enterprise Club, currently has around 10 children participating and they will be holding stalls at the summer fete. Congratulations to Y2 who have made it through to the final of Big Science Event. 	
	Gardening Club got a Gold medal at Wisley	
	Y6 trialled new multiplication check.	
	 School did exceptionally well at sports and had a lot of visits Special day to celebrate Queen's 90th birthday. 	
	Choir took part in the Festival of Voices	
	Governors thanked AW for her report.	
	Updated SIP had been circulated. Anne would be taking on governor responsibility for Maths	
	Governors still required for Sustainability and Gardening, Community Links, Breakfast Club and Health and Well-being. Governors to consider whether they would like to take on responsibility for any of these and to advise Chair.	
6.	Governors Monitoring of Ofsted Criteria	
	Circulated prior to meeting. AW advised that Summer term 2 will be completed with SLT once data is in. Rachel had done a lot of learning walks. English and Maths were being taught effectively.	
	ABell suggested that it would be a good idea to do the same sort reporting for Foundation.	
	Governors thought the form was very good and an excellent way to keep them updated.	
7.	Budget Update	
	Budget papers circulated prior to meeting. KK talked the governors through the paper and advised they are still awaiting	
	£6k of capital income which had not yet been received. Funding was lower than	

Signed		Dated	
Minutes 23 June 2016	Stanford in the Vale	School	Page 2 of 4

		ACTION
	last year as based on 195 pupils but last year was 203 pupils. Upgrade needed in email system. Redecoration quote had been received and accepted and work planned for summer holidays. £30k had been set aside for possible buying of land for the bike and scooter shed and possibly a new office. Governors thanked KK for making the budget really clear and for the comprehensive reporting.	
8.	Annual Report on Safeguarding Children Report circulated prior to meeting AW went through the report. Governors agreed to Chair signing off the report.	
9.	OCC and School Expansion Brief JW advised that she had emailed OCC about the potential new housing but there is no news. AW advised that the school had received a lot of enquiries from parents looking at moving into the area.	
10.	MS arrived at meeting at 8:00pm Stanford Neighbourhood Plan Update Nothing to update governors on and the plan is now being written	
11.	Governor Training Clerk advised governors that Governor Services was able to offer Safeguarding Partnership training any Thursday during September or October. It was agreed that governors could attend on either 6 th or 13 th October, 7:00pm. JWa will advise Governor Services. JWa will send link to governor training to AB	JWa JWa
12.	Sustainability Action Plan Update Paper circulated prior to meeting Plan had been updated. Environment Day and Eco Club went around the village. Eco Club has produced a healthy eating and exercise which will booklet that will be sent out, one per family. Sustainability map has been worked on very hard by Eco Club and governors expressed their thanks to them. There will be a push on the walking bus in September as currently there are quite a few Y6 pupils who go on it.	
13.	Standing Items • Link Governor JB advised not very much happening with visitors during this term. • Staff Report	
	 FOSS Fete to take place on 16 July, governors required to serve refreshments between 2-5pm. Governors thanked FOSS for organising the Bingo run which went really well. Issues None 	
	AW advised Open Evening on 7 July, 5.30-7.00pm. ABell will put together a	ABell

Signed		Dated	
Minutes 23 June 2016	Stanford in the Vale	School	Page 3 of 4

		ACTION
	rota for refreshments. Governors volunteered to do various slots and ABell will send the rota round to governors.	
14.	Clerks Items None. This was clerks last meeting and governors presented clerk with a bouquet of flowers. Clerk thanked the governors for the beautiful bouquet and said it had been a pleasure to clerk for the school.	
15.	Dates of Next meetings Dates for 2016/17 had been circulated prior to meeting. FGB on 22 September was brought forward to 6.30pm and dates in May were brought forward to April. Revised dates to be circulated. Full Governing Body, Thursday 22 September at 6:30pm.	

Meeting closed at 8:40 pm

27/06/16/jw

Signed		Dated	
Minutes 23 June 2016	Stanford in the Vale	School	Page 4 of 4