

Stanford in the Vale CE Primary School – Return to School Plan for parents & carers for September 2020

Below are my intentions of how our school will operate from September 2020 following Government Guidelines from July 2020.

Note for parents and staff – this is a continually evolving situation. Every day, new information and guidance is being released. With this in mind, it is important to note that while this is our plan right now, the plan may change at various points over the next few weeks and months. You will of course be updated with any changes when they happen.

General operation:

- Children will be in year group bubbles.
- Children will be taught by the staff stated in the class letter sent home at the end of June.
- Children will not move between bubbles, they will always be kept separate.
- As much as possible staff will not move between bubbles. Due to the nature of having part time staff and PPA cover staff there will be a little bit of movement of staff.
- Children will wear school uniform every day. It is no longer recommended that children wash their clothes daily. On the days children have PE they will be asked to come to school in PE kit and wear it all day. The class teachers will inform children in the first week back when this is and via a parentmail to you in September on our return.
- The children can now bring in things to and from home but we need to restrict how much. We expect every child to have a water bottle for daily use in the classroom (we are no longer supplying these), weather dependent the children will need a coat or sun hat, every child will be allocated a reading book and diary to go backwards and forwards from school, Year 3, 4, 5 and 6 children will need a breaktime snack and if your child is having a packed lunch, a lunch box – these are now allowed. If due to your child's age they need a bag with a change of clothes in that is fine. We will be using pegs for belongings.
- If hot please can I ask you to apply an 8 hour sun cream in the morning so that the children do not need to bring it into school.
- If children fall over or have a toileting accident the children will be encouraged to change themselves and clean their scrape or cut. We have sourced PPE (following the Covid 19 guidance for educational settings) which is for use for staff protection if a child needs first aid treatment or personal care help.

Children's temperature should be checked morning and evening by parents where possible. Do not send your child to school if their temperature is raised or they are feeling unwell please.

Parent/carers should check their own temperature. Do not send your child to school if someone in the household has a raised temperature, a new cough, or a loss of taste and smell. Please consult medical advice for symptoms. Families should continue to follow the advice of isolating at home for 14 days should one person become unwell or until they have had negative test results for Corona Virus.

If a child becomes ill at school, a member of staff will attend to the child wearing a mask, shield, gloves and plastic apron and they will be treated and isolated in the staffroom. The parent/carer will be called immediately to collect.

Please contact the school office if your child, you or someone in your house has symptoms, then please get tested and inform the school of the results so we can get advice from Public Health England on how to proceed.

Drop off and pick up:

- Children will arrive at school in the morning and be picked up in the afternoon at specified times and in specified locations. This is to minimise the numbers of people on the site at any one time.
- Please only send children to school with one adult to drop off and pick up at the allocated time. You should only bring siblings if you absolutely have no alternative option. If you do need to bring siblings, they will need to be by your side and adhering to the social distancing measures. Please do not let them mix with other children attending school.
- If your child wears a face mask while walking to school can you please remove it from your child before they enter the school grounds and take it home with you to bring back on your return to collect them.
- Parents are responsible for maintaining their own social distancing and we request you do not stand together when waiting to either drop off or collect.
- Drop your child off at the designated entrance and leave the school site as quickly as possible. Please do not hang

around the gates for any reason.

- At the end of the day, collection times have been allocated, children will be sent to you one at a time. Year 6 children will need to be collected by someone to ensure they follow the social distancing while walking home.
- If you are able to walk or cycle to school please do so.
- Parents are not allowed to enter the school building or playgrounds.
- If parents need to speak to a member of staff / pass on a message they need to make contact via email to the relevant teacher or headteacher or phone the office.

This will continue to be our procedure for arriving and leaving school regardless of weather conditions.

<i>Year Group</i>	<i>Start Time & Drop Off Point</i>	<i>Finish Time & Pick Up Point</i>
<i>Foundation</i>	<i>Between 8.45am-9.00am Millennium Green Out Gate</i>	<i>At 3.00pm Millennium Green Out Gate</i>
<i>Year One</i>	<i>Between 8.30am-8.45am Millennium Green Out Gate</i>	<i>At 2.45pm Millennium Green Out Gate</i>
<i>Year Two</i>	<i>Between 8.30am-8.45am Side Gate by cycle rack</i>	<i>At 2.45pm Side Gate by cycle rack</i>
<i>Year Three</i>	<i>Between 8.45am-9.00am Side Gate by cycle rack</i>	<i>At 3.15pm Side Gate by cycle rack</i>
<i>Year Four</i>	<i>Between 8.30am-8.45am Main Front Door</i>	<i>At 3.00pm Main Front Door</i>
<i>Year Five</i>	<i>Between 8.45am-9.00am Year 5 Fire Door in Car Park</i>	<i>At 3.15pm Year 5 Fire Door in Car Park</i>
<i>Year Six</i>	<i>Between 8.30am-8.45am Year 6 Fire Door in Car Park</i>	<i>At 3.00pm Year 6 Fire Door in Car Park</i>

Break times and lunch times:

- The children will eat their lunch/school dinners in their classrooms. Children will not mix with children in other classrooms to help infection control.
- Lunch times and break times will be staggered so that classes of children do not mix with any other classes and we will use different areas – Key Stage Two playground, Field and Millennium Green.
- Children will access their area through their fire door.
- Children can bring a packed lunch from home, in a packed lunch box. School dinners are available for children in Foundation, Year 1, Year 2 or in receipt of free school meals at no cost. Other children can choose to have a school dinner at a cost of £2.30 a day, payable through parentmail pmx. We request school dinners are booked the Thursday of the week before to aid with ordering. Just to make you aware there will be no choice of school dinners unless your child has a dietary requirement as it will be plated up and delivered to the different classrooms.
- Handwashing before and after lunch.
- Tables wiped down before and after – and frequently throughout the day.
- Outside play equipment like the fitness trail will not be used. Each class will be allocated a selection of equipment and this equipment will be cleaned every day eg. balls to play football, catch or netball, skipping ropes, cricket sets, hoops...
- Children will have an allocated play space at playtime and lunchtime which will only be with the children that are in their class. They must remain in this space during any outside play.
- The toileting arrangements will remain as stated below.

In the classroom:

- The children will remain in their allotted classroom for the duration of the day. They will not see or mix with children from other bubbles.
- The children will have allocated/labelled toilets and sinks near the room they are in linked to their class bubble to reduce mixing.
- Only one boy and one girl will be allowed to use the toilet at any one time.
- Children will not be allowed to leave the classroom unless they are going to the toilet.
- The children in Years 2 - 6 will sit at allocated desks or carpet spaces all facing the front of the class. Foundation

and Year 1 children will sit in specific spots on the carpet or a named chair around the edge of the carpet, while working with an adult or choosing they may sit at a table.

- Children will be able to use resources and equipment that can be cleaned in a Milton solution every day (plastic).
- All unnecessary furniture, equipment and soft furnishing have been removed from the rooms.
- The children will be provided with the key equipment they need and it will only be used and touched by them. These will be kept in a named plastic wallet or drawer on their desk. They will use books to work in. Marking will be a mix of self-marking and adult marking.
- Staff will support children in the classroom as much as they can. They are encouraged to support from the side or behind so that they are not being breathed on.
- Some resources may need to be shared. If this is the case children will wash their hands before and after using the resources and the resources used will be cleaned at the end of the day. Laptop keyboards will be wiped before use.
- Surfaces, door handles and taps will be cleaned regularly throughout the day by staff in each group.
- All exterior and interior doors and windows will be kept open to avoid touch and for ventilation.

Cleaning:

- Tables, taps, switches, door and window handles will be cleaned throughout the day by staff in each space. The bins will be emptied and desks will be sprayed throughout the day. Disposable gloves, cloths and disinfectant spray will be in all rooms.
- All classrooms have lidded bins for dirty tissues to go in and there will be a supply of tissues in each room.
- The toilet sink taps, handles and flushes and toilet seats will be wiped during the school day.
- Each classroom, toilet, corridor will be deep cleaned by our cleaners at the end of each day.

Staff:

- Staff will be encouraged to stay in their designated rooms unless to visit the toilet, get a drink or lunch. They will return to their area and not stay in the staffroom. Only two staff in the staffroom at any one time.
- Lunchtimes will be covered by lunchtime staff. A staff member will be allocated to each class bubble.
- All classrooms will have a walkie talkie to contact the member of staff in the office if they need support, printing or resources.
- Teachers will work from home when not timetabled in to reduce staff in school unnecessarily.

Wrap Around Care / The Goodness Gang:

- Breakfast Club and After School Club will be in operation from September. The booking forms have been sent home this week.
- To ensure class bubbles do not mix the year groups in attendance will be allocated certain areas of the hall and library.
- In their specific areas they will have a range of toys, colouring, crafts... to keep them entertained. Plus a film will be played on the screen.
- They will be fed in their specific areas.
- The children will not use the outside area at the moment, as it is tricky to keep the year groups separate

No other after school clubs will currently run.

The focus of much of the initial work with our children will be around re-establishing relationships, expectations and routines. We know that each of our families will have experienced lockdown in different ways. Our curriculum plans and teaching will need to be flexible and based on the emerging needs of the children as they come back into school. We need to be prepared for dealing with bereavement, sensory needs, separation and anxiety so will respond as sensitively as we can.

All of our children and staff will wash their hands or use hand sanitiser upon entry to school, before eating, after working outside, after using a tissue, before leaving the school and at other points throughout the day as required. Additional soap and hand sanitation dispensers have been purchased and will be used at all entrance points and in each classroom.

All Public Health England hygiene requirements will be followed by school staff.

All these precautions have been put in place to help to stop the spread of the virus and to ensure that we all take as much care as possible in ensuring that classes of children do not come into contact with each other. The above measures are our best endeavours. If we find that a child is repeatedly and intentionally not conforming to these procedures they will be sent home and only re-admitted when we are convinced that they will follow these school safety rules.

I hope this has given you more information regarding how the school will operate in September. Thank you for taking the time to read this document and your patience at this time.

Mrs Amanda Willis
Headteacher

Mrs Janet Warren
Chair of Governors