

FOSS AGM Minutes

Stanford in the Vale Primary School and via Zoom

Thursday 10th November 2022 7.30pm

Present: Amanda Willis, Pete Forth, Ali Viggars, Karin Williams-Cuss, Nev Williams, Rachel Wilkinson, Graham Parker, Pippa Clark, Wendy Williams, Emma Payne, Emma Dearlove, Amy Cloony, Lucy Condor, Jessica Clark, Charles Williams-Cuss, James Esplin, Amanda Mathews, Linzi Esplin, Rachel Green, Jenna Forth, Joanne Martin, Yvette Upton, Julie Walk, Lucy Conder, Cat Bunting-Biss, Amy Clooney

Apologies: Neil Mantle, Megan Mantle, Kate Ponting, Daniel Francis.

	Item / Action
1.	<p>The minutes of the AGM held on Wednesday 13th October 2021 were approved by the committee.</p> <p style="text-align: center;"><u>Chair's Report</u></p> <p>FOSS Chair Pete Forth welcomed everyone to the meeting and thanked them for attending. PF discussed another interesting year, dealing with the longer term impact of Covid and adapting to the new 'normal' ways of life, added to which has been the impact and devastation caused by the war in Ukraine. Despite all this, our fund raising efforts have continued unabated, and PF wanted to publicly thank the FOSS committee members, parent class representatives and supporters for their efforts and commitment throughout 2022.</p> <p>The year started with the ever popular Stanfords Got Talent, followed by Cakes for Ukraine which raised over £700. Linzi suggested a new format for the Easter Egg Hunt and, with its easily accessible Easter treats, was a great success. More cakes followed with the Queens Platinum Jubilee Bake-off, something that PF was more than happy to help judge despite the fact that he couldn't eat the entries! Additionally, the Design a Plate competition was very well attended with some fantastic entries. Then there was the Memorial Path for Mr Godwin, a wonderful and fitting tribute to a much loved member of Stanford in the Vale Primary School. The School Summer Fete was blessed with fantastic weather and was another great success, as was the recent School Disco. It was noted how polite and well behaved the children were at the disco, despite running out of popcorn! Although the year is almost over, there are some important events still to come, with the non uniform day and the Christmas Performances. These fundraising efforts, together with the Tesco Community Grant, have ensured that funds have been available to provide, among other things, new desktop computers for Foundation and the office, plus iPads for each class.</p> <p>PF closed by announcing that he was stepping down as Chair of FOSS committee, expressing how it had been an honour to be part of FOSS for this past year. PF has been constantly impressed by the amount of effort that goes into organising & ensuring the success of each event. He thanked all those that have been involved, highlighting the fact that there is always a requirement for people to volunteer their services in order to ensure the continued smooth running & success of these events.</p>

2.

Treasurer's Report

Rachel Wilkinson gave a summary of FOSS' financial position for 2021/2022, acknowledging that it had been a good year for fundraising. RW thanked the parents, grandparents, staff & friends, plus the wider community in helping to raise funds for the benefit of the school children.

The year started with a bank balance of £11.1K and we managed to generate funds of £12.5K. Expenditure was £4.3K with funded items totalling £9.4K. This meant that our expenditure exceeded the amount raised by £1.3K. The closing balance on 31st August 2022 was £9.9K.

Main Income Breakdown

School Summer Fete: £3000 - 24% of income
Christmas Fayre: £1800 - 14% of income
Tesco Grant: £1500 - 12% of income - Helped to fund computers.
Christmas Raffle: £1300 - 10% of income
Christmas Cards: £1200 - 10% of income
Summer Raffle: £ 750
Bags to School: £ 716
100 Club: £ 690
Church Fete: £ 425

Smaller injections of income came from Stanfords got Talent, car boot and Easter Trail. FOSS helped to fund the school a total of £9.4K, of which:

£4000 - (42%) - goes towards funding IT
£1500 - (12%) - Christmas books, gifts & cards
£1000 - (11%) - Specialised Printer
£ 854 - (9%) - Maths Resources
£ 742 - (8%) - Jubilee Coins
£ 637 - (7%) - PLG Trip
£ 237 - (2.5%) - Sports Medals

There was also funding for Winchester Science Centre, Music Workshop, Wantage Museum, Hill End, Ancient Egyptians, donations to IMPS and cream eggs!

Due to this year being the first full year of fund raising post Covid, and to gauge the impact of it, RW did a comparison with previous years fund raising efforts. Dismissing 2019/20 due to the abnormal nature of that year with respect to Covid 19, it was found that:

Average Revenue 2015/16 - 2018/19 - £14.5K
Average Funding 2015/16 - 2018/19 - £ 7.6K

Generated Revenue 2021/22 - £12.5K
Funding Required 2021/22 - £ 9.4K

This works out to be approximately 14% below the recent historic average revenue. Expenditure has increased by 7% due to inflation, raising the overall funding amount required to £9.4K, an increase of 24%. With costs forecast to rise for the foreseeable future, there is an obvious need to ensure we keep up the momentum and keep the money flowing in. Overall though, it has been a good year as we have emerged from Covid and started to get back to some normality.

3.

Election of Officers

Chair

Pete Forth announced he was stepping down from the position of Chair, with Graham Parker putting his name forward to fill the vacant post. This was seconded by Pete Forth.

Joint Secretary

A request was made for a joint secretary by Nev Williams. Emma Payne put her name forward to assist with the secretarial duties, this was seconded by Nev Williams.

Ali Viggars and Emma Dearlove will be stepping down from the committee and were thanked for all their hard work and effort over the last few years.

	<u>Proposed</u>	<u>Seconded</u>
Chair	Graham Parker	Pete Forth
Vice Chair	Karin Williams-Cuss	Graham Parker
Treasurer	Rachel Wilkinson	Amanda Willis
Secretary	Nev Williams	Karin Williams-Cuss
Joint Secretary	Emma Payne	Nev Williams
Committee Member	Jessica Clark	
Committee Member	Linzi Esplin	
Committee Member	Amanda Mathews	
Committee Member	Jo Martin	
Committee Member	Wendy Williams	
Committee Member	Lucy Condor	

No voting was required as Officers were elected unopposed.

A warm welcome and thanks was extended to the new Chair, Graham Parker, and Joint Secretary, Emma Payne.

AOB

4.

Amanda Willis had two requests:

1. £50 per class for Father Christmas presents. Every class has decided to get books appropriate for their classrooms, keeping them up to date with new releases. This funding was approved by the committee.
2. The new King Charles III Coronation Coin. The coins work out at a special price of £2.99, excluding carriage & VAT, with one per child and one per member of staff required. Again, this funding was approved by the committee.

5.

Dates for next meetings

Next FOSS meeting Wednesday 11th January 2023. Next AGM TBC.